**Objective:** To secure a responsible career opportunity, where I can fully utilize my hard working efforts to acquire the skills necessary to become successful, whilst making a significant contribution to the success of my employer.

**Skills & knowledge:**

* Staff scheduling
* Sales
* Valid (Trinidad and Tobago) driver’s license
* Computer Literate in Ms Word, Excel and Outlook

**Education:**

**2014 - 2017**

National Energy & Skills Centre (N.E.S.C) Industrial mechanical Maintenance (I.M.M)

**2009-2014**

Point Fortin West, Secondary School.

Data Operations Caribbean Vocational Qualification (C.V.Q) One

Electronic Document and Preparation Management (E.D.P.M) Three

Human and Social Biology (H.S.B) Three

English Four

Mathematics Five

**2001-2005**

Point Fortin Roman Catholic Primary School

Academics

**2005- 2009**

Point Fortin Anglican Primary School

Academics

**Accomplishments:**

Point Fortin West Secondary: Award for best behaviour and achievement and most respected student in 2013.

**References:**

**Danielle Corria-Caberia**

Teacher 1- music

Point Fortin West Secondary School

Contact: 868 648-3232

**Kelvin Noel**

Teacher 1- Social Studies

Point Fortin West Secondary School

Contact: 868-648-3232, 868-778-9890